



Saint Raphael the Archangel Catholic Church

To See as Christ Sees and Love as Christ Loves

Ignatius Hall

Code of Conduct

The St. Raphael Parish Community is committed to providing a welcoming, positive, faith-based, and safe environment for all guests of Ignatius Hall. To promote and achieve this environment, it is the expectation that all participants will act appropriately and adhere to our Participant Requirements and Facility Use Requirements at all times. To ensure the integrity of the facility and its programs, St Raphael (SR) has the right to dismiss any individual(s) whose behavior disrupts the positive experiences of the other participants.

Participant Requirements

- Each person or ministry group leader must complete this document prior to using this facility. This document must be updated annually. A parent or guardian must sign for any minor (under the age of 18).
- Each individual person or group ministry leader must sign in upon entering the building.
- All minors must be accompanied by a non-playing parent or qualified Diocese of Raleigh Level C adult volunteer at all times.
- All managers, coaches, or ministry group leaders will be responsible for the conduct of all participants connected with the activity, including opponents. SR reserves the right to suspend or expel any organization or individual, if their actions cause potential damage to the facility or potential harm to an individual. These conduct guidelines require each participant to:
 - Demonstrate respect for rights, dignity, and worth of each person. Conduct relationships with others free of deception, manipulation, exploitation, or intimidation.
 - Support an environment that is non-discriminatory, free of all forms of physical, sexual, psychological abuse including written or verbal intimidation or harassment.
 - Be responsible and accountable stewards of facility resources entrusted to their care while observing canon and civil law.
 - Accept personal responsibility to protect, to the best of their ability, children, youths, adults, especially those who are physically or mentally challenged from all forms of abuse or neglect.
 - Uphold the authority of those responsible for the program or activity (Parish Athletics Program Manager, Parish Staff, Officials, etc.) and assist them in every way to encourage learning and to conduct fair and impartial events.

Facility Use Requirements

- Any individual or group found guilty of damaging the property may be excluded from further use of the facility and shall be held responsible for such damage. Facility requirements include but are not limited to:
 - No food or drink in the gym. Water only is permitted in plastic bottles.
 - Illegal Drugs, alcohol, tobacco, gum, and weapons are not allowed in the building. No gambling is allowed on premise.
 - Respect facility equipment. No hanging on basketball rims or dunking. No kicking volleyballs or basketballs.
 - No climbing or jumping on or from the bleacher seating. No one is allowed under the retractable seating at any time.
 - Participants are responsible for picking up all trash and placing the trash in the appropriate receptacles.
 - Non-marking rubber soled shoes are required to be worn at all times in the gym. Wheeled shoes, bicycles, or scooters are not allowed. Shirts and shoes are required at all times. Change clothing in restrooms or locker rooms only.
 - Preparation for a game or event is the responsibility of the user and is required to be coordinated with authorized parish staff including moving basketball nets, curtain, or bleachers. Setting up scoring tables, volleyball standards/nets are the responsibility of the user. All equipment, including mats, must be returned to its original location. There will be no modification or physical changes to the facility.
 - In the event of body fluids present on the gym floor, all activities will be stopped until the fluids have been properly cleaned. Any participant who is bleeding or has an open wound shall cover wound completely.
 - All sports equipment must be used in the gym. No sports equipment allowed in the hallway or outside.
 - Running, horseplay, bouncing balls, and loitering in the vestibule or restrooms is not allowed.
 - Park automobiles or other motor vehicles in the designated parking areas only.
 - St. Raphael is not responsible for lost or stolen articles left anywhere in the building.
 - In the event of a fire or alarm sounding, evacuate the building, move 100 yards away from the building and wait for parish staff to instruct the safe return to the building.
 - Anyone who feels this Code of Conduct is being violated should immediately report the problem to parish staff.

Statement of Participation

I hereby apply for permission to participate in activities in the St. Raphael Ignatius Hall as an individual or ministry group leader. (Please Print.)

Participant's Name: _____ **Date of Birth (if under 18):** _____

Ministry Group Name: _____
(if applicable)

Parent's Name: _____ **Email Address:** _____
(if minor)

Address: _____

City: _____ **State** _____ **Zip** _____

Home Phone: _____ **Mobile Phone:** _____

Emergency Contact: _____ **Phone:** _____

I have read and understand the Code of Conduct Participant Requirements and Facility Use Requirements.
I agree that my participation and/or my ministry group's participation in activities in the SR Ignatius Hall must be in accordance with the stated Code of Conduct and any violation of these rules may result in suspension from the facility.

Participant's Signature: _____ **Date:** _____
(parent, if minor)

Assumption of Risk, Medical Permission and Release, and Photography Release

It is understood and acknowledged that injury may be sustained because of the potentially hazardous nature of gym activities. I freely, knowingly, and willingly accept and assume risk of injury that might occur from participation in activities in St. Raphael Ignatius Hall. If applicable, I have verified all participants of my ministry group have signed an Assumption of Risk statement for this activity. In the event of such injury to myself or my child, I hereby give my permission and consent for treatment deemed necessary for a condition arising during participation in related activities, including medical and surgical treatment recommended by a medical doctor. I agree to take responsibility for payment of the usual charge for such treatment. I release the Diocese of Raleigh, Very Reverend Michael Burbidge, Bishop of the Diocese of Raleigh, St. Raphael the Archangel Catholic Church, its employees, agents, volunteers and assignees from any and all claims, causes of actions suits, and related rights for himself/herself, his/her estate, his/her heirs; administrators, executors, etc. for any and all injuries, illnesses, and damages sustained as a result of participation in activities held by the St. Raphael. This release applies to any present or future injuries and it binds my heirs, executors, and administrators. If applicable, I have verified all participants of my ministry group have signed a Medical Permission and Release for this activity. I understand that participants may be videotaped or photographed during this activity. I release the right of those video tapes and photographs to St. Raphael the Archangel Catholic Church. I also agree that any photographic images captured of me during my use of these facilities may be used in parish promotional materials such as the bulletin, website, brochures, posters, podcasts, videos, etc. If applicable, I have verified all participants of my ministry group have signed a Photography Release statement.

I have read this release and all of its terms. I sign it voluntarily and with full knowledge of its significance.

Participant's Signature: _____ **Date:** _____
(Parent, if minor)

Adult Covenant

In light of our common desire to be responsible stewards of our talents and worldly goods, we ask all users of Ignatius Hall to offer their time and talent back to St. Raphael Parish. The Ignatius Hall will need help with the parish ministries. All volunteers need to be in compliance with the Diocese of Raleigh Level C Safe Child training. Please note your interests in helping us maintain our ministry.

Area of Interest: _____